

## **Advent Lutheran Church – Church Council Meeting – July 18, 2018 Minutes**

**Present – Voting (n=10):** Pastor Gary Mills, David Richards, Michael Hammett, Charles Miller, Miriam Sitz Grebey, John Dohlin, Norma Martin, Juan Minier, Bayardo Peralta, Blessing Tawengwa

**Present – Not Voting (n=1):** Kevin Bowen

**Not Present – Excused (n=2):** Pastor Danielle Miller, Bree Vandenburg

### **1. Call to Order**

Juan Minier led the devotion, discussing Saint Frances and ending with his prayer.

### **2. Consent Agenda**

The Church Council accepted the consent agenda consisting of meeting minutes, staff reports, and financial statements.

- **Pastor's Report** — Details pastoral concerns and provides updates about ministry, administrative, building, scheduling and other items.
- **Meeting Minutes** — June 2018 Council meeting minutes.
- **Latino Ministry Report** – Provides updates about the Latino ministry.
- **Communications and Youth Ministry Report** – Provides updates about communications and outreach efforts and youth activities.

**Action (Motioned, Seconded, Approved):** The Church Council voted to accept all items of the consent agenda as indicated above.

### **3. Strategic Discussions: Presentations, Feedback, and Actions**

#### **Financial Reports.**

Charles Miller presented a number of items for Council's information.

Checking account is at \$66,000 at the end of June, which is a strong position to be in at this point in the year.

With regard to the statement of dedicated accounts:

- Music Mondays: The credits and debits are exactly the same, which is expected and good.
- Food Ministries: The credits and debits are exactly the same, which is expected and good.
- Mission Fund: Grants were distributed based on 5% of the 2017 year-end Mission Fund value. Thanks to increases in the value of the fund (despite regular withdrawals for the budget, and thanks to a robust market) we end with \$850,000. A good position to be at this point..
- Parsonage Fund: Similar position as Mission Fund thanks to robust market forces and thanks to the original gift of Arthur Enquist.

Statement of Activities:

- Weekly Envelopes income are at 47% of budget, which is strong for this time of the year given how giving ebbs and flows, especially during the summer.

- Space Share income is also strong.
- Year to date, our income this year is \$307,000, versus last year this time at \$289,000.
- On the expenses side, we are already over budget for the year on Capital Improvements. This expenses are unavoidable.
- We are well below what we had budgeted for repairs/building service.
- Bottom line: Year to date, we are in a favorable (not deficit) position, ahead by \$27,000.

### **LaMP Funding from Other Benevolence**

David Richard asked that the council move to make Advent's regular contribution, which comes from Other Benevolence.

Michael Hammett abstained from the vote because he is on the board of Lutheran Ministries in Higher Education.

**Action (Motioned, Seconded, Approved):** The Church Council voted to approve the funding for LaMP as presented.

### **Food Ministry**

David Richards presented a proposal from Pastor Danielle Miller to increase Carla Soraide's hours to allow her to take on a few additional hours to do administrative work and be on site for the Community Lunch program. The Food Ministry team will pursue grant funding to fund a part-time position in the future.

**Action (Motioned, Seconded, Approved):** The Church Council voted to approve the addition to Carla Soraide's hours to assist with the Food Ministries.

### **Call Committee**

David Richards led a discussion about assembling a new call committee, presenting Pastor Danielle Miller's notes suggesting that she be on the committee in addition to three members from the English-speaking service and three from the Spanish-speaking service.

Charles Miller nominated Juan Minier as the Call Committee Chair.

**Action (Motioned, Seconded, Approved):** The Church Council voted to approve Juan Minier as the Call Committee chair.

### **Ministry Plan**

The Council discussed the draft Narrative Ministry Plan written by Pastor Danielle Miller. David Richards will write a short introductory text for the e-newsletter in which the Ministry Plan, calendar, and list will be disseminated, along with the dates of the three meetings.

### **Communication Timeline and Cottage Meeting Schedule**

The Council reviewed the schedule of meetings to discuss property matters (September 23, September 30, October 7), and discussed how and when to invite the Congregation to smaller discussions ("cottage meetings") around those meetings.

### **Executive Session**

**4. Next Meeting**

The next meeting will take place on **Wednesday, August 8th at 7 p.m.** Pastor Danielle Miller will lead the devotion.

- **Adjournment – Closing Prayer.**

David Richards closed the meeting in prayer.

***Respectfully submitted by M. Sitz Grebey, 7/18/18***